

Welcome, Lost Penguin!



Planning to camp with The Lost Penguins?
Lucky bird...

Our Berg Guide is required reading, just like the <u>Burning Man Survival Guide and other resources!</u>

Follow along as you learn how to Burn with the Penguins.

What is the Lost Penguin Café?

We are one of Burning Man's best-known and most-loved hospitality camps. We provide icy refreshments and one-of-a-kind music and gathering experiences for wayward Burners.

Our well-lit, welcoming frontage brings Burners in to enjoy...

- Refreshing snow cones in the day, and chocolate nibbles at night
- Comfortable seating in the shade
- A cozy pillow lounge
- Scintillating energy and conversation
- Fabulous entertainment all week long
- A friendly bar serving the finest boxed wine and Penguin Pee (lemonade with or without vodka)





The Lost Penguin Story

The Lost Penguin (TLP, or LPC for "Lost Penguin Café") was founded in 2001 a small tribe of friends.

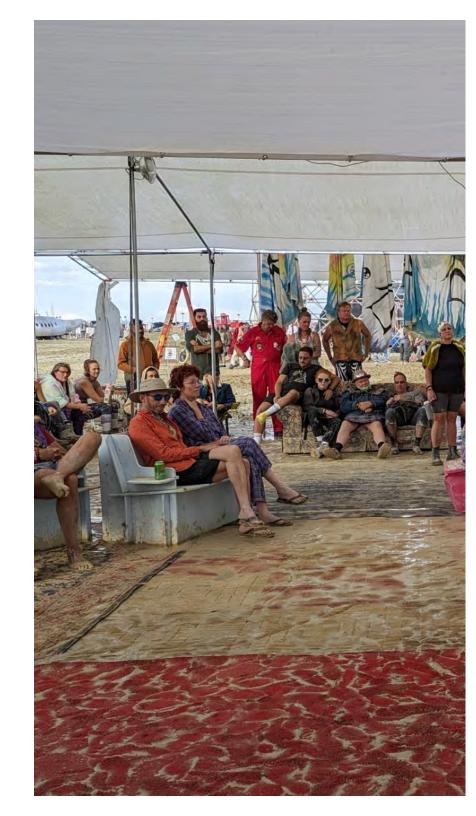
We slowly grew from a dozen or so members, to a larger waddle. The Lost Penguin 2023 camp will have over 120 members

Our members converge from around the world. Many of our members come from British Columbia, Ontario, and California, with a smattering of members from many other states, provinces and countries. We welcome new members from all walks of life!

We embody the Burning Man principle of **gifting** – providing a refuge where Burners come to be entertained and pampered throughout the week.

TLP enjoys a high profile not only with fellow Burners, but also with the Burning Man Organization. We take pride in providing our wonderful gifts, year after year.

We welcome YOU, Lost Penguin, to TLP 2024! Working together, we'll carry on this tradition of 23 years and counting. We're grateful for your unique contribution on the Playa!



What's in this guide?

More about us...

- Your leadership team
- Our camp structure
- In-camp expectations
- Sponsoring new Penguins

All about volunteering

- Volunteer expectations
- Types of volunteering
- Booking volunteer shifts

Just before the Burn...

- · Reno shopping
- Build / Work Access Passes (WAPs)

At the Burn

- Check-in, Check-out
- Water and showers
- How to be a great volunteer

Leaving Playa

- Stash that trash and lend a hand
- Tear down
- Bitter End

Getting more involved

- Leadership Team
- Penguin Emperors
- Making sure you're first on the list for 2024 Directed Tickets!



Camp leadership

If you have a question or need direction - the Lost Penguin leadership group — known as Facilitators - have been working all year to make the camp happen. We will be wearing RED bands on playa. Our Camp leadership structure is made up of Facilitators and Emperors.

- Facilitators plan budget, the camp's application to BMORG, and interfacing with the Playa resources, and are in charge of Emperors
- Emperors are team leads that help to coordinate smaller groups of volunteers to lead and organize key camp functions

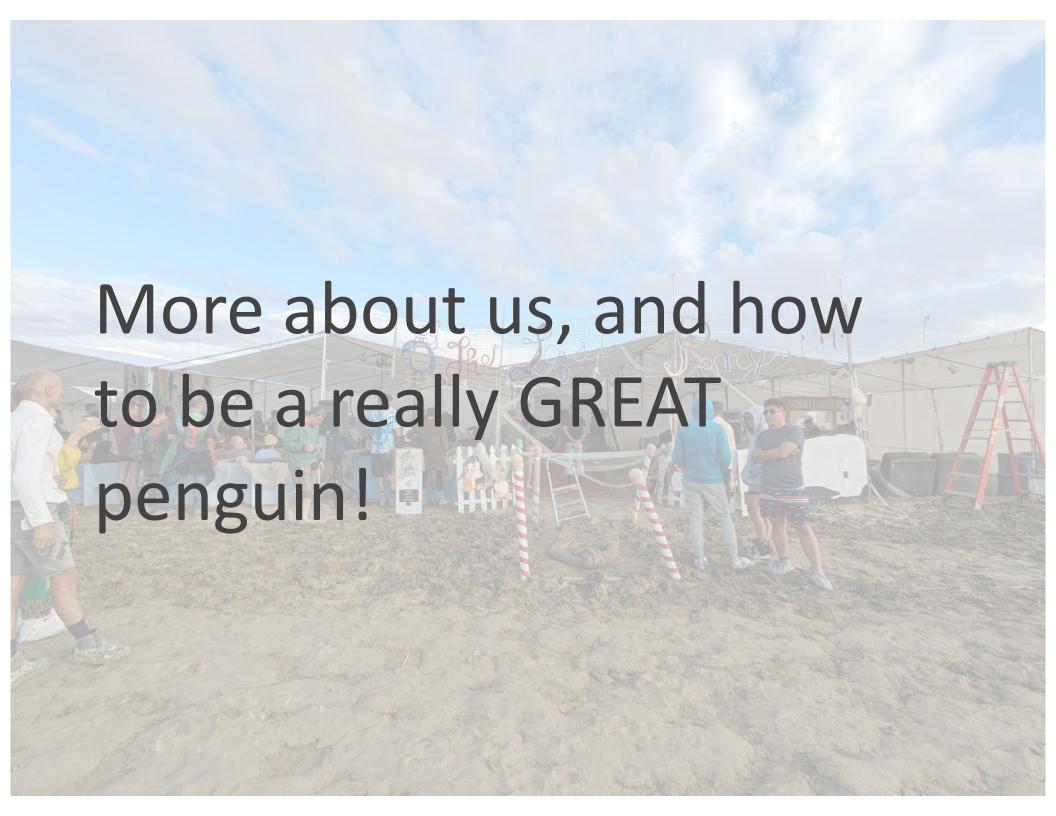
If you are interested in joining the leadership group in the future, please email camp@thelostpenguins.org.



Say hi to us... we love to get to know all of you!









Penguins lend a hand!

We come together as a community to make Burning Man awesome for each other and our guests. Here are the ways we take care of our camp and ourselves, even when we're not on shift!

- Ongoing Leave No Trace Pickup EVERY piece of MOOP you see. Put it in your pocket or a trash bag.
- Tidy the café as you walk through in the mornings and evenings.
- Protect the stage and supervise the instruments –
 we all have a role to play to ensure theft doesn't
 occur.
- Help with emergencies. We are a DO-ocracy –
 everyone works, everyone plays. If the grey water
 pond overflows, it's not someone else's problem.
- Hospitality in our café: welcome guests, invite them in
- Moral Support and appreciation. Take care of each other. Meet and connect with everyone you can!

Penguin Politeness

It's not really Burning Man if there are a bunch of rules, but we get along well by being considerate of others!

- If you are up late or early, keep your voice down in the camping area.
- If someone's looking unwell, offer water and other creature comforts.
- Watch your health and hydration: eat meals, piss clear, sleep some.
- Talk and listen voraciously.
- Show up for your Penguin shifts and other commitments; TLP depends on you!
- It's really not that complicated... be yourself, be nice - be a Penguin!



Don't be a bird brain! We expect all Penguins to...

Be open-minded and accepting of every other member's right to exist as they are. We do not discriminate based on gender, sexual orientation, religion, ethnicity, ability or age.

Respect people's boundaries. No leering, jeering, touching or harassing – unless it's by specific request.

Report things that concern you to an Emperor. If you think it's just you, it probably isn't. Look for a Penguin with a **RED** wrist band, or ask for Siphon, Kahuna, Chill, Yummy, Lithia, Monica, or Phoenix.



Bringing in new Penguins

"If they fuck up, and the council rules it so, YOU must remove them and all their shit from camp. You get to do ALL the work they have agreed to, in addition to your own, and you lose the privilege of sponsoring for one year. So, intrepid fowl... choose wisely."

- KOYOTE

New Penguins, if possible, are brought in by experienced Penguins (a sponsor). These experienced members act as mentors to the new birds and help to ensure they fulfill their obligations to the camp.

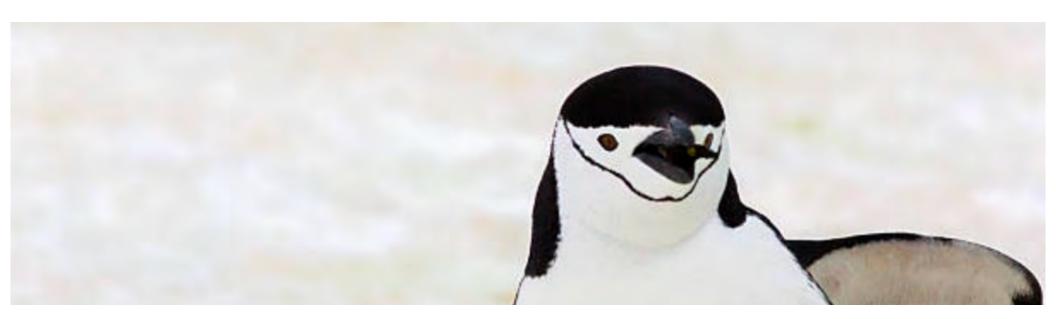
Penguins who are new to us and who don't have an existing Penguin as a sponsor to vouch for them will need to pay a 'volunteer deposit' – returnable in cash at the Burn once your volunteer shifts are fulfilled.





A helpful Penguin is a happy Penguin!

- We get out what we put in doing our best work to create this camp makes our camp more amazing for each other and for our guests!
- The camp needs <u>all</u> of its members to help with either Reno shopping/prep, Build/Early build, and/or teardown/bitter end and we appreciate everyone's amazing efforts!
 - Shopping in Reno, preparing our Reno gear at storage, and Early build (Alpha Team) all occur in the week before event opens
 - If you can't help pre-event, you are automatically part of the teardown and/or bitter end team
- All Penguins will do on-playa shifts during the event
- The camaraderie and culture we build as a waddle, by working together, makes everyone's Burn even better!
- Read on to learn more about the types of volunteering that we do.



Early Entry

- Penguins helping with on-playa build activities will be given Work Access Passes (WAP) with a specific date that allows for early entry onto the playa
- To receive a WAP, Penguins must commit to arriving on Playa on Wednesday or Thursday early
 in the day before the opening Sunday, and working full days on Thursday, Friday and Saturday.
- Penguins who join the Reno shopping/prep team on Wednesday or Thursday may receive a WAP to arrive on the playa Friday, to work the full day on Friday and Saturday.
- Early Entry is a privilege for those who are coming to work hard. We expect these teams to perform their responsibilities. Penguins who do not meet their responsibilities will not be invited to camp with us in the future.
- Lots of unexpected issues can happen during the scramble to get on-playa. You are
 expected to leave enough time to manage these, plus honor your onsite responsibilities in
 accepting a WAP.

Reno Shopping & Prep Team

Preferably, the Reno Shopping & Prep team arrives in Reno on **Tuesday prior to gate opening**. The actual work happens on **Wednesday & Thursday prior to main gate opening, before going on playa to become part of the build team.**

The Prep Team for 2024 meets at the camp's storage unit in Reno at 10 am on Wednesday, August 21st Number of Penguins needed: 6-8

First Location: E-Z Storage, Inc., 240 Doubleback Rd, Unit K-39, Reno, NV 89706 | 775-972-8000 (and a number of other locations thereafter)

Duties:

- •The driver of the Little Berg/Food Truck will meet the team at the first location (at the E-Z Storage Unit)
- •Sort and take applicable equipment/supplies to the car wash
- •Test out barbecues and performs simple maintenance and cleaning
- •Load applicable supplies (small generator, ice wagons, etc.)
- •Fill propane cylinders
- •Pick up about 15-gallons [56.8 liters] of gasoline and non-perishables
- Tackle any pre-construction projects
- •Pickup pre-ordered infrastructure supplies from Home Depot, etc.

Reno Shopping & Prep team - continued

The Reno Shopping Team continues its work on **Thursday, August 22, 2024** (or until all the shopping is done). **Anyone finished their assigned tasks earlier should go on playa as soon as their WAP allows.**

Number of Penguins needed: 12-20 Meet: Thursday, August 22 - 10:00AM

Location: US Foods CHEF'STORE, 115 Kietzke Lane, Reno, NV 89502

Duties:

General shopping of food items and ice

Label coolers

Load ice into coolers

•Load perishables into coolers

•Load coolers and other food items onto Little Berg

•Finish any last-minute items

If enough Penguins are present, shopping should be done within about 3 hours.

Around 12 noon, a smaller team may move on to Whole Foods, Trader Joes, and/or Total Wine to pick up additional food items.

Location: Whole Foods, 6139 S. Virginia Street,

Reno, NV 89502

Location: (If applicable) Trader Joes, 5035 S.

McCarran Drive, Reno, NV 89502

The EARLY early Build Team (ALPHA TEAM)



Work access passes have been requested for Wednesday, August 21.

The Alpha Team arrives on Playa between 0:00-7:00 Wednesday morning.

Alpha team is responsible for:

 Truck unloading and measurements for the camp layout starting on Wednesday, in preparation for building on Thurs, Fri and Sat.

If you have WAP through another source, that allows you to get on playa by Wednesday, we would loooove to have you!

Onsite Build Team

Uses WAPs to arrive on Playa on Thursday August 22, or at the very latest, on Friday before noon. Be ready to join the build in progress! Building involves doing active physical labor, lifting/carrying 20+lbs, and being in the sun. Camp build run 8 AM – 1 PM and 6 AM – 11 PM. (Note: Personal set up happens 1 – 6 PM, or outside of camp build hours.)

Duties:

- Continuing to unload the Big and Little Bergs (transport trucks) to allocate items to builders
- Using power tools and muscle power to build barns, setup kitchen, pillow lounge, stage, camp frontage, help with décor, and more!



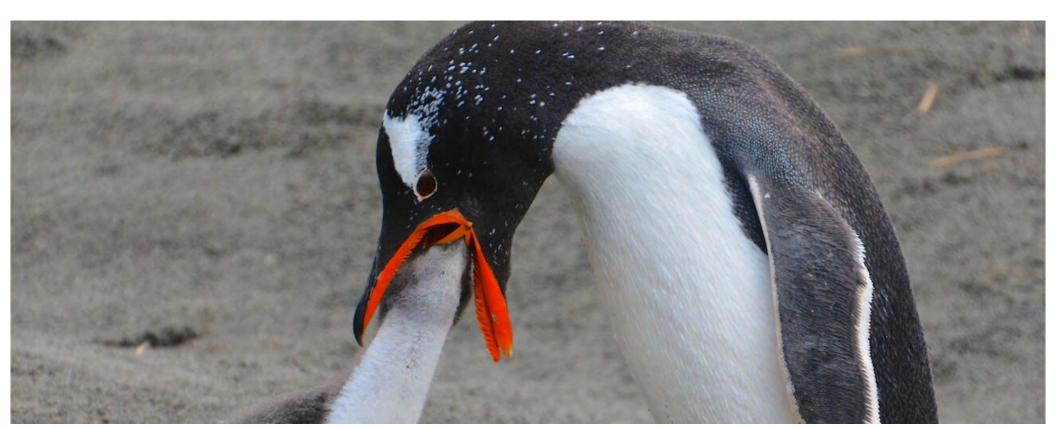
The basics of in-camp volunteering

- All Penguins (except Emperors) must do 4 shifts between the first Monday of the Burn and the final Sunday.
- Sign up using an online tool called ShiftBoard: you may sign up forward of May 1 once your camp dues are paid.
- Within your 4 shifts, you will do...
 - at least one pebble shift.
 Pebble shifts are the 'less desirable' shift times and are indicated on the online system.
 - one kitchen cooking shift
 - one kitchen clean up shift
- We get out what we put in doing our best work on shift makes our camp more amazing for each other and for our guests!
- You are required to show up for the shifts you signed up for -> write them down, set a timer, get some sleep, and be there!



Kitchen Shift: Cooking + Clean Up

- We serve our Penguins two tasty meals a day! You'll be pitching in to run the kitchen, prep food, and cook / serve, as well as clean up afterwards.
- All Penguins must do a minimum of ONE cooking/cleaning shift.
 - **Breakfast SHIFT** is 7:30-11am. You are expected to arrive at the kitchen at 7:30. (Goal is to have breakfast ready approx. 9 am)
 - **Dinner SHIFT** is 4:30-8pm. You are expected to arrive at the kitchen at 4:30. (Dinner goal is 5:30ish)



Kitchen Shift: Cooking + Clean Up (cont.)

- We clean as we go! Throw things away, tidy scraps, and leave the kitchen as clean as you can.
- If you're not there on time, you will not get credit for your shift – missed shifts that aren't made up = no Penguins for you next year.
- Dinner menu of the day will be in the kitchen, and is open to some interpretation based on your personal 'kick' for how to cut, spice, etc.
- Cooking staff usually eat first!
- Kitchen shifts are not over until the whole kitchen is picked up and everything put away. Everyone is expected to work together until the last item is taken care of. Be fair!
- 'I'm still eating' isn't an excuse to be late for the clean up part.



Hospitality: Bar Team



We are a licensed bar.

You get to play bartender! Meet at the bar 10 minutes before your shift start time. We serve delicious boxed wine and our signature Penguin Pee (lemonade with or without vodka)

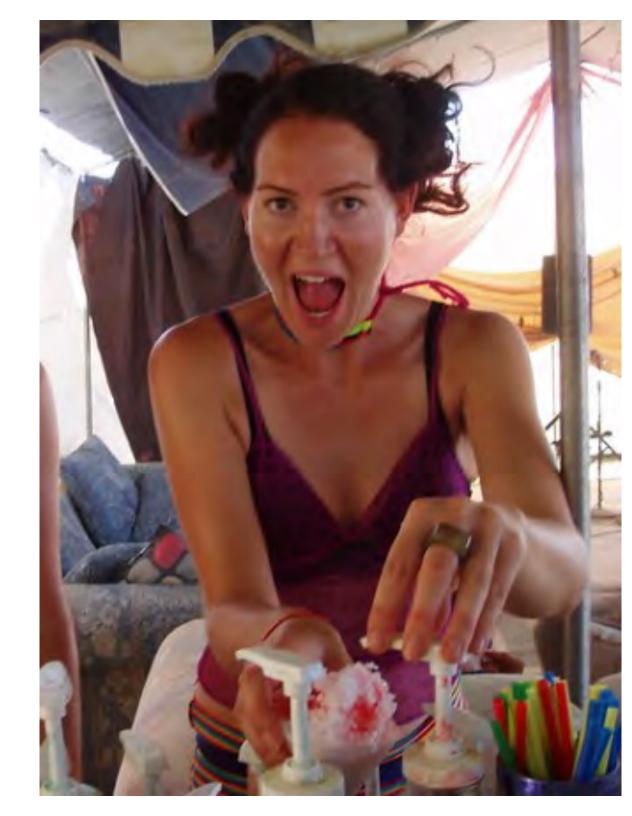
We ID every single guest, even when it's obvious. Serving alcohol to anyone under 21 is illegal. Law Enforcement Officers (LEOs) use undercover decoys to see if anyone will serve alcohol to minors. Being ticketed for that violation is VERY Expensive. Ask us how we know!

Penguins bring their own drinks and purchase their own ice for personal enjoyment while on bar shifts. We purchase enough wine and lemonade to serve our cafe guests.

Guests are expected to bring their own drinking cup.

Snow cone team

You get to serve delicious, refreshing, ice-cold snow cones to Burners coming in from the hot, dusty Playa. It's a magical gift! You'll receive training on how to work the machines and syrup, how to greet and welcome guests, and work in the shade.



Entertainment Support Team

TLP has a flat area in our hosted space with a microphone, drums, and musical instruments. We book entertainment before the Burn, and also recruit great acts we stumble across!

This team helps to solve technical issues with the equipment, manage sound levels, ensure wires are taped, and keep the frontage / hosted area neat, tidy and safe.

Converse with guests to help them have fun. We also help to draw people in to the seating area.

The Lost Penguin Cafe is all about LIVE interactive entertainment!

Leave No Trace (LNT) Team

The LNT shift every morning is to take care of the bigger LNT tasks, such as emptying camp garbages, doing a camp sweep for camp/frontage-made moop, and scanning the hosting / public space for garbage.

Don't forget!

- You take care of your own garbage. Camp garbage is only for the overall running of camp. Bring your own garbage bags
- We don't accept trash from guests in the cafe. This includes the dixie cups we "gift" when guests don't have a cup and snow cone cones



Ice Run Team



Ice Run Shift team procures the ohso-important ice for snow cones, the bar, and keeping food cold in the kitchen. The ice run involves:

Meeting in the kitchen 10 minutes before shift start time, and coming ready to go for ice (water bottle, walking shoes, gloves to carry, etc.). You will also be...

- Draining the ice chests
- Going to Arctica stations to get buy ice – sometimes two runs are needed
- Icing down the ice chests
- Relabeling the ice chests so we know what is inside

Infrastructure Team

What keeps the lights on, and the music pumping? A gas generator, water, and electricity! These team members have some background or experience in the trades, in contracting, or in mechanical wizardry, and are essential to our camp.

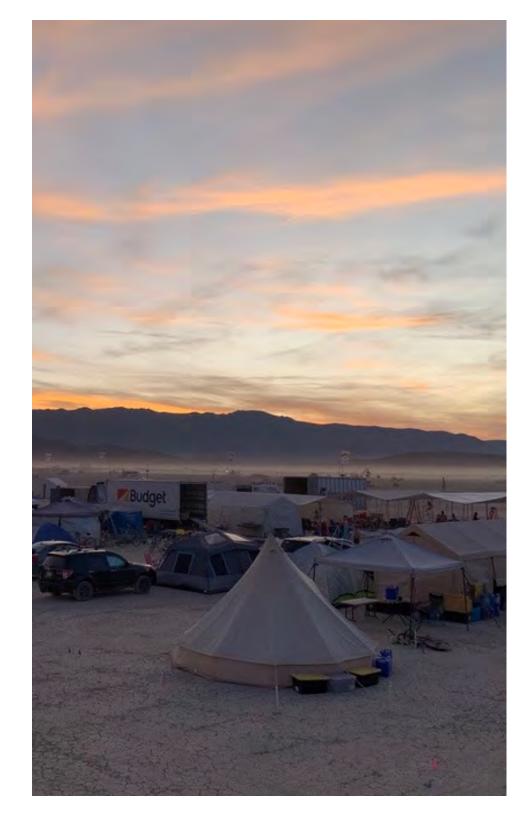




Need to Have

This list is focused on things you need specific to being a Penguin. YOU ARE RESPONSIBLE for ensuring you have researched and read the Survival Guide for what you need to access, manage and survive at Burning Man.

- Shelter or an RV that matches the dimensions that you've told us about on registration
- Rebar, stakes, and lights so your shelter is stable and so we don't trip on it
- Plate/bowl, personal cup, and utensils
- A way to clean your own dishes
 - unscented baby wipes or plastic wrap
 - spray bottle with vinegar and water
 - we will have tubs for dishwashing if needed,
 but remember -> self-reliance
- Garbage bags for ALL your personal garbage (this goes with you)
- · Work gloves for set up and tear down
- Power tools and hand tools to assist with set up and tear down
- Extra food in case you miss meals or don't like what we are serving / lunch / for travel



Fun to Have

- Penguin-themed costumes, hats or clothes for when you are on-shift in a public role
- Alcoholic beverages to enjoy
- Gifts to give to your fellow Penguins to remember this year of the camp – stickers, necklaces and pins are Burner favorites! Hand made is amazing.



Pre-Playa Reno Gathering

Have some extra travel time available to you? Join some of our Penguins pre-burn to spend a night or two at the Sands hotel or Grand Sierra. The Pipeline Lounge at the Sands is a popular meeting place for gathering in the evenings and making sure your head hurts on Shopping day.

Many eat breakfast at Mel's diner on the bottom floor and say hi before shopping.



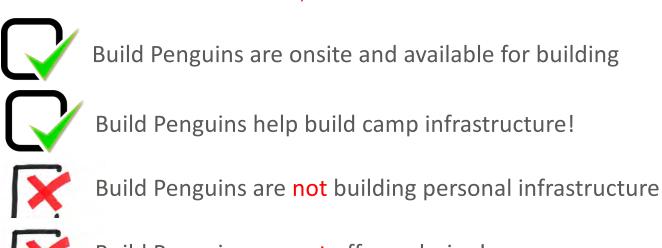
Building Our Camp

- A LOT of help and coordination are required to get our whole camp and our supplies onto the Playa, and to break it down and pack it out, too!
- Your volunteering gift is essential! Being part of a camp like ours adds an amazing dimension to your Burn that not everyone else will have.
- If you have volunteered to build our camp, you will receive a Work Access Pass (WAP), which allows you to access the Playa before most other participants
- Here's the order of events (add schedule and dates with a table):
 - RENO Prep & Shopping teams Arrive in RENO on Tuesday or Wednesday
 - BUILD
 - Alpha team arrives on PLAYA on Wednesday
 - Remaining BUILD team arrives on PLAYA on Thursday (possibly some on Friday)
 - TEAR DOWN
 - Tear Down Begins Sunday
 - Bitter End

If you're on build, we expect you to be on task.

- We work two efficient, 5 hour shifts per day on Playa
- If we follow the plan, we will be finished on Saturday night, and we will all get to have Sunday off to enjoy the event!

WORK HOURS are FRIDAY AND SATURDAY, 8AM - 1PM and 6PM - 11PM. In these times...



Build Penguins are not off wandering!

DURING **OFF** HOURS:

FRIDAY AND SATURDAY, 1PM - 6PM and 11PM - 8AM

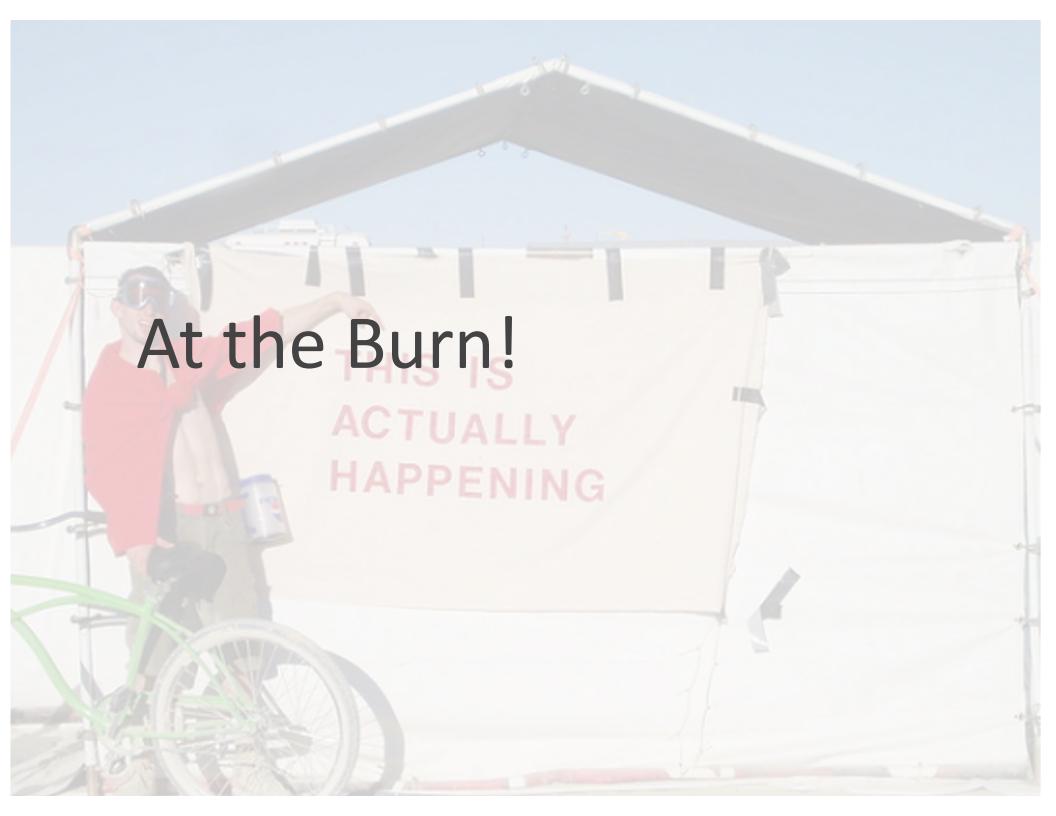


You are free to set up your own camp, roam the Playa, or hang out



Food will be provided at 7:30AM, 1PM, and 5:30PM





Arrival and Check In

- When you arrive at TLP camp between 8AM and 8PM Friday, Saturday or Sunday, please pull to the side don't set up camp or permanently park your RV. Find and meet with the Penguin Placement Team.
- We will show you where you can park or put your shelter and remind you of next steps. Then we leave you to get settled in!
- Once you are ready and set up, ask for the Penguin Greeter. We are available between 8:45AM – 10AM, and 4 – 6PM! (kind of around meal times)
 - You will be welcomed and receive your wristband. This identifies you as a Penguin in all private camp areas.
 - We will review with you your shift times and responsibilities and answer your questions. This is the best time to write down your shift info so you'll remember to show up!
- If you arrive between 8PM and 8AM, please head to free camping and rest! Drive to our camp in the morning. This is for visibility, safety, and accurate placement.

Meals

- Set yourself alarms don't miss meals. We eat on time!
- Bring your own plates, cups, cutlery and mugs.
 You will also wash your own. Dirty items left behind will be left there dirty.
- Camp announcements will be made at the start of dinner.
- We will have both meat and vegetarian options. If you are gluten restricted or vegan you may need to bring your own food. Contact camp leadership in advance to learn more.
- Please come prepared to feed/supplement yourself if you have specialized needs / allergies for your own safety and well-being.
- Do not borrow anything from the kitchen.

THERE IS NO COOKING IN THE KITCHEN AFTER HOURS FOR SAFETY.



Our Water System

Water is our most precious resource in the desert. We take all the little steps to conserve water for ourselves and for others, keep it clean, and keep dirty water OFF of the Playa (Leave No Trace)

The 8 Commandments of Conservation. THOU SHALT...

- 1. Use the kitchen sink ONLY for kitchen activities no personal use
- 2. Use the hand-washing sink ONLY for hand-washing and filling containers
- 3. Never do dishes in the sink. Tubs are provided.
- 4. Never touch the evaporation system. It is the fountain-y thing in the big pond.
- 5. Never pour thy personal greywater in the filter bucket in the pond.
- 6. Never pour greywater directly into the pond.
- 7. Never pee in the pond, ever!
- 8. Never pour clean melted icewater from thy cooler in the pond (unless contaminated with food) Thou may disperse this upon the road.

Calls & Code Words

"Ark! Ark! Ark!"

We've come to adopt "ark ark ark." as our Penguin call. Hear the call- return the call-it comes in handy when you need to find the flock in a crowd, or just for fun at any time.

"Someone Play that Tambourine!"

Lets us know when Law Enforcement Personnel are are spotted or suspected

"TomCat"

Identifies people who aren't respecting personal boundaries. Everyone who hears this code word will help remove the offender from the cafe- no discussing-Remove.



Our Camp Shower

- There is NOTHING like a shower on the Playa!
 - Two showers max per Penguin for the length of the Burn to use water wisely.
- The outdoor shower is tricky to use at first. Please ask a Facilitator or DPW team member to show you. Check our 'faces' poster in the camp dining hall to learn who is who.



Join us for Penguin- only camp traditions!

Chocolate Martini Night

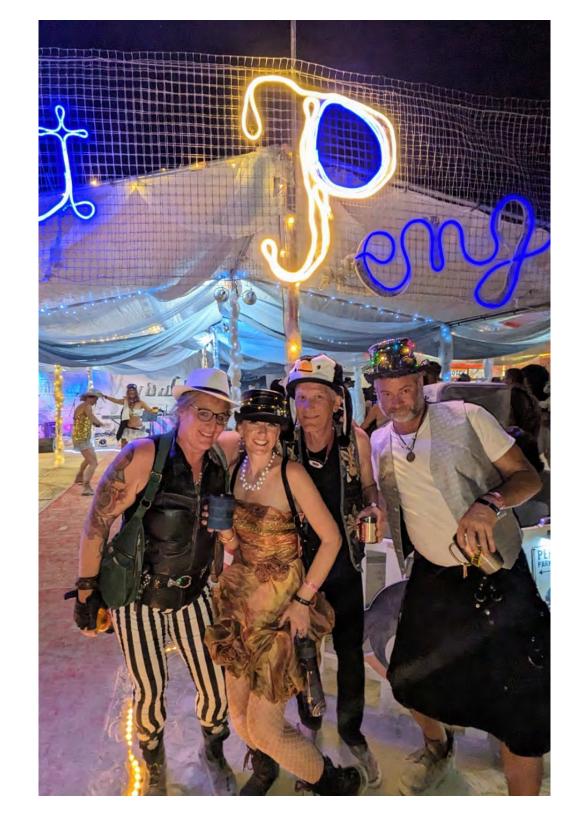
- Hosted by our camp, it's an opportunity for everyone to mingle! This is by Penguins, for Penguins.
- Each camper brings one bottle of vodka, creme de cacao, chocolate syrup or another chocolate martini ingredient to contribute.
- Wear your black and white party best!
 Formal fun is encouraged.

Lamplighters Night

 Sign up and join other Penguins to be a Lamplighter for an evening

Wulfie Walk

 Wulfie's tradition carries on even if Wulfie isn't at the Burn! Join us for an 'enhanced' nighttime art walk. Bring your own enhancements.



Safer Sex

Did you know the penguins have a play space for penguins and their special friends? Our "Pleasure Palace" (or Fuck Truck, as it is known) is a decadent oasis for desire. Participation is NOT mandatory.

Bring your own:

- condoms and lube
- bag for your trash
- towels to clean up

NOTE: Do not leave any sex-moop, and people who want to get it on will take priority over all other truck activities

Nothing will shut the place down faster then misappropriating it as a nap-truck, or a drug-truck, because, seriously.

Managing Personal Conflicts

At Burning Man, emotional amplifiers go to eleven and personal conflicts sometimes occur through the haze of overstimulation, sleeplessness and substances. We won't always get along, but we're grownups and have a beautiful thing called language on our side.

We ask that you deal with conflicts immediately rather than stew, gossip or fester for half a year until it's long past the time anyone can help

Talk to a Facilitator, sometimes a neutral third party can help facilitate a discussion.





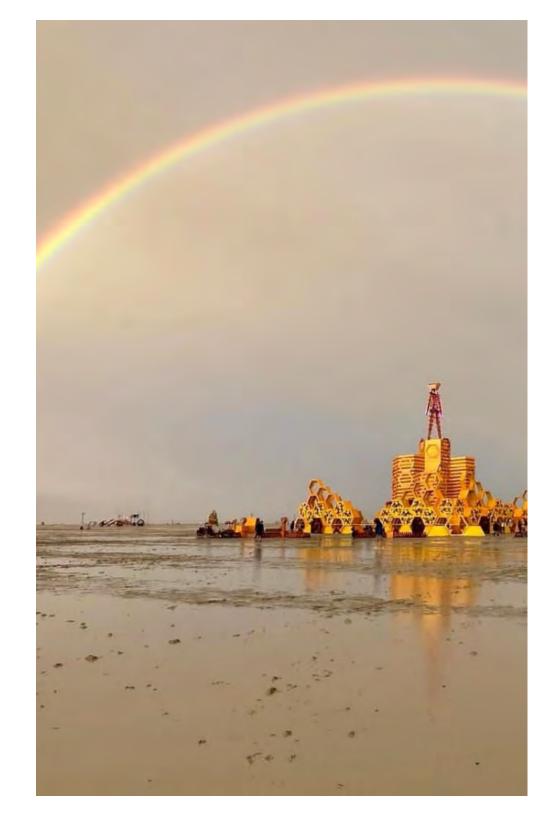
Leaving Playa

The Lost Penguin
5:55 ed Thanks! 2013

Packing up

- Pack up your personal stuff and do a MOOP sweep of your space.
- Once you have packed up your personal gear, find an Emperor to verify that you have left no trace of your campsite.
- All Penguins are required to take 1
 bag of camp garbage with them,
 in or on their vehicle (secured so
 it won't blow away on the
 highway). There are various places
 on the way out where you can get
 rid of the garbage for a small fee.

If you are taking the Burner Express... see a Facilitator or Emperor.



Tear Down

ALL Penguins who are not on the early build team must do a tear-down shift. We work together to tear down beginning on Sunday morning. If you are leaving early, you must let us know in advance so we can find other ways for you to assist: either by doing extra shifts during the week, or by doing teardown prep on Saturday.

- We are restoring our campsite on the Playa to the way it was before we got there – Leave No Trace
- Penguins are expected to help with the tear-down and final push before packing up personal items
- We can all get to Reno to de-dust and relax sooner with all of your help!

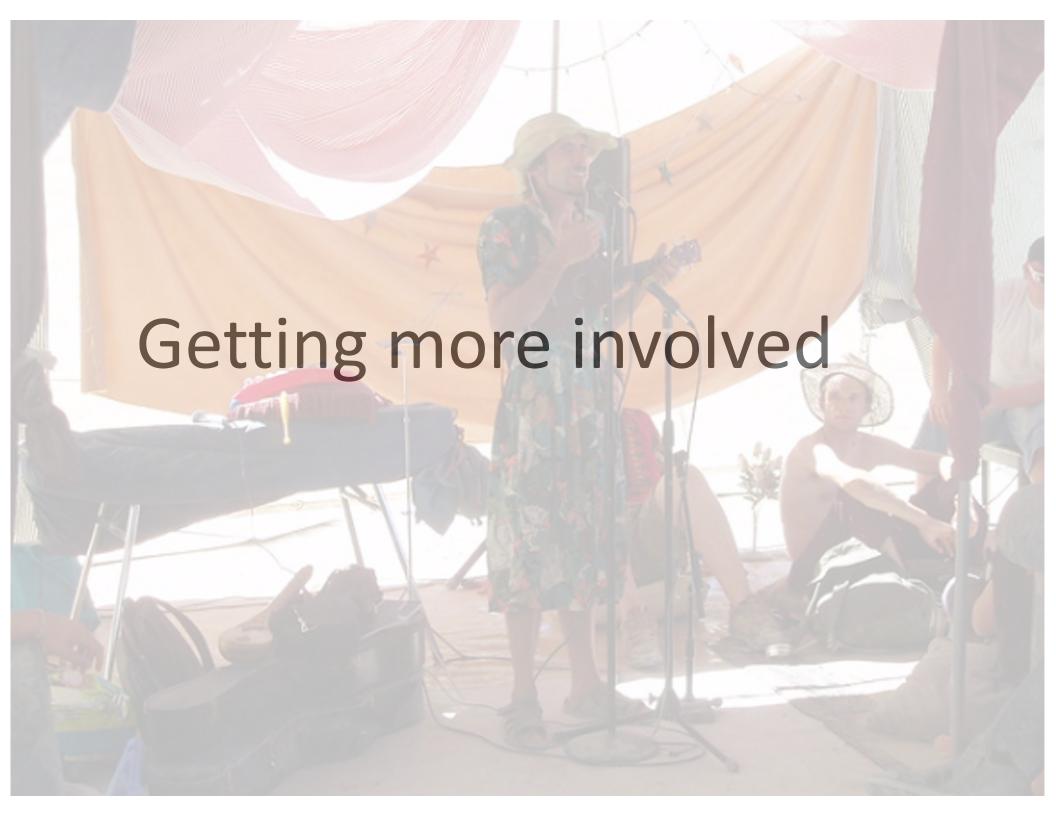
(not so) Bitter End!

The Bitter End team is the last group of Penguins to leave the Playa: they are the very important team who ensures that we are truly leaving no trace.

Responsibilities include:

- Final pack up of our big trailer (the Big Berg) and get to see the city return to nature.
- Extensive MOOP sweep
- Final garbage drop off
- Help unload the Food Truck (Little Berg) at our Reno storage unit

Penguins signing up for Bitter End in Reno will get a DGS link to Purchase a 2025 Ticket and camp with us! No waiting in line for the General Sale!



Become an Emperor

If you have a question or need direction - the Lost Penguin Facilitators have been working all year to make the camp happen - feel free to reach out to us at any time at camp@thelostpenguins.org.

Like many, you may become inspired to come back with us and create an even better camp next year.

If you catch yourself curious about becoming an Emperor next year, reach out to Lithia to learn more!

You've made it to the end... now read it again... and see you soon at The Lost Penguin Café!